

## EXTENSION REQUEST

**AN EXTENSION REQUEST IS NOT AN EXTENSION OF TIME TO PAY TAXES DUE.**

If a copy of the approved extension is requested, submit in duplicate with a self-addressed stamped envelope.

I am requesting an extension of time in which to file my 2009 city income tax return. I understand all payments are due by April 30<sup>th</sup> or four months after the end of the fiscal year. I understand a minimum penalty of \$25.00 will be assessed if taxes due are not paid by the original due date of the return.

Payment: \$ \_\_\_\_\_.

**Extension requested until:** \_\_\_\_\_.

(Specify length of time required)

Reason for request: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_

I agree with the above stipulations.

Signed: \_\_\_\_\_

Approved by: City of Washington  
Income Tax Department

Initialed: \_\_\_\_\_