

**CITY OF WASHINGTON COURT HOUSE**  
**Finance and Personnel Meeting**  
**December 19, 2011**

The Finance and Personnel Committee met in the 2<sup>nd</sup> Floor Conference Room of 105 North Main Street on Monday, December 19, 2011 at 8:00 A.M. Mr. Ben Roby presided, and those in attendance were: Mr. Jim Chrisman, Council Member, Mr. Chuck Winkle, Council Member, Mr. Steve Jennings, Council Member, Mr. Gordon Davis, Council Member, Mr. Ted Hawk, Council Member, Mr. Dale Lynch, Council Chairperson, Mr. Joseph Denen, City Manager, Mr. Tom Riley, Director of Finance, Mrs. Teena Keaton Assistant Finance Director, Mr. Joe Burbage, Service Director, Mr. Brian Hottinger, Police Chief, Mr. Joe Denen, City Manager and Mr. Mark Pitstick, City Attorney.

1. The Committee benefited from a review of the statement of cash for the month ending November 30, 2011.
2. The Committee benefited from a review of the investments of the City of Washington Court House.
3. The Administration requested permission to apply for a Federal Transportation grant for the trail extension from Washington Park to the YMCA facility. The Committee recommended that the Administration proceed with the application.
4. The Committee recommended that the Administration proceed with arrangements for the sale of farm acreage.
5. The Committee discussed the proposed budget for 2012. The Committee recommended that appropriation legislation be brought to Council. The Committee specifically directed that the appropriation from the Eyman park fund be increased to allow for the purchase of new bleachers.
6. The Committee benefited from a review of personnel issues presented by Mr. Joseph Denen.
7. The Committee recommended a 3% contract increase for City Manager, Joseph J. Denen.
8. A special meeting of City Council was set for Wednesday, December 21, 2011 at 11:00 a.m. to be held at the City of Washington Court House Service Department, 220 Park Avenue.
9. A special meeting of City Council was set for Thursday, December 22, 2011 at 11:30 a.m. to be held at the City of Washington Court House Administration Building, 105 N. Main Street.

10. The Committee recommended that the reorganizational meeting of City Council be scheduled for January 1, 2012 at 12:00 p.m. to be held at the City Council Chambers., 105 N. Main Street.

Respectfully Submitted,  
Mr. Ben Roby, Chairperson Finance & Personnel  
Ms. Kelley Rossiter, Recording Secretary